

The 2017 D. Little – B. Rhees Posthumous Award Recognition Nomination Form

Nominating Organization _____

Nominee _____

Please provide specific information about your nominee relating to his/her service to your organization and any other information you consider relevant. Attach additional pages if necessary. More information on completing and submitting the form is provided on the reverse of this document. If you prefer to submit the nomination by email, scan completed form and send to: manchestercrc@sbcglobal.net

Years of service to your organization _____

Position(s) held within your organization _____

Name three (3) reasons for this person's nomination. Use additional paper if necessary.

1. _____

2. _____

3. _____

Describe other contributions to the community or volunteer involvement by your nominee

Please list any prior recognition awards your nominee has received _____

Organization Contact Person/Title: _____

Contact Information: Phone # _____ Email _____

Return this form by Friday, October 6, 2017 to:

Volunteer Recognition Nomination
Community Resource Center
PO Box 433
410 City Road
Manchester, MI 48158

Frequently Asked Questions about the Nomination Form

- 1. Can my organization nominate more than one person?**
For the Posthumous Award, only one person from your organization can be nominated annually.
- 2. Can my organization nominate a person who has been recognized in the past?**
Yes, you can. It is very likely a deceased person who has given a great deal to the Manchester community may have been nominated for a Volunteer Recognition Award in the past.
- 3. What types of persons should be nominated?** This is entirely up to your organization, however, nominees generally made significant contributions to your organization and, in turn, the community. They started new programs; they went the extra mile to make your organization successful, they were caring in nature and worked hard to make Manchester a wonderful place in which to live.
- 4. Why should my organization nominate anyone?** The CRC hopes you agree that our community is recognized for its giving nature. It is volunteers who make this possible. Saying “thank you” through the CRC Volunteer Recognition Banquet is an important way your organization, and our community, can show our appreciation for such efforts. **It is your organization is recognizing your nominee, not the CRC. The CRC provides the vehicle to bring attention to your nominee and your organization for their contributions.**

Submitting Your Nomination and Reserving Your Place

It's as Easy as A,B,C and D

- A. Complete the nomination form. Additional copies may be printed from the CRC Website, www.manchestercrc.org*
- B. Complete the dinner selection form for the person(s) representing your nominee at the event**
- C. Enclose a check for the persons attending (your nominee's representative is paid for by the organization).*
- D. Mail or deliver the nomination and check to:*

Community Resource Center, 410 City Road, PO Box 433, Manchester, MI 48158

**There are no tickets for this event, name tags and/or place cards will be handed out at the door and will indicate the attendee's dinner selection.*